



Steering Group Minutes

Wool, Bovington and East Burton Neighbourhood Plan Steering Group 26th February 2020, The D'Urberville Centre, 7pm

Present: Martin Hiles, Chris Yarnold, David Way, Steve Smith, Rod Web, Stuart Johnson, Robin Thorn, Frances Summers

Apologies: Peter Wharf, Laura Miller, Malcolm Munro,

1. Public participation

There were no members of the public in attendance

2. Attendance and apologies:

3. Minutes accuracy and actions:

DECISION: The minutes of the previous meeting were accepted as a true record

All actions from previous meetings completed

4. Analysing responses

(i) Parallel analysis

Steve presented the key themes resulting from the analysis he and Trevor Hayles carried out (Appendix A).

DECISION: The meeting agreed that Appendix A was a fair summary of the responses and should be used as the basis for the feedback to the Parish

(ii) Update on professional analysis

ACTION: David Way has a meeting on Tuesday 3rd March and will email the group to say what is possible by when and an indication of the cost. Upon receipt, the Steering Group will decide how to progress via email

5. Publishing results

ACTION: Steve will prepare a 'response flyer' for approval at the next meeting with input from David Way's analysts

DECISION: A summary of the results will be presented to the Annual Parish Meeting on 6th April

ACTION: Steve to forward the 'Climate Emergency' slide deck to all



ACTION: Frances to analyse 'key themes' and highlight which areas a Neighbourhood Plan can address

6. Engagement of statutory consultees

ACTION: Steve will create a subfolder in the NP email account so that statutory consultees' responses can be stored

ACTION: Martin will email the statutory consultee list to Steve and he will create an email list. Martin will then email the communication he prepared (Appendix B)

7. Policy 'show and tell'

Members of the Steering Group highlighted policies they thought may be relevant for the Wool Parish Neighbourhood Plan

8. Review project plan

DECISION: Remove the longer term dates from the project plan and add the dates when there is sufficient information

ACTION: Steve to add 'review project plan' as a standing minute to the agenda

9. Prepare Parish Council update:

DECISION: Chris will prepare the update upon receipt of the minutes. It should be high level and not include the summary of key themes

10. AOB and items for the next agenda

ACTION: Martin to prepare a draft 'vision' and email to group members

ACTION: Steve to add the following items to the next agenda:

Briefing on the status of the Local Plan by Frances

A discussion on the 'housing need figure'

ACTION: Frances to email Locality Commission Housing Needs Assessment link

ACTION: Robin to start compiling baseline information document
Neighbourhood Plan draft 'vision'

11. Agree actions

ACTION: Chris will record the actions at the next meeting

12. Date, time and location of next meeting

WOOL PARISH

neighbourhood plan

The next meeting is 7pm on Wednesday 25th March, 2020 at The D'Urberville Centre