



Steering Group Minutes

**Wool, Bovington and East Burton Neighbourhood Plan Steering Group
Held 24th October 2023, at 7:00pm in the Osgood Room, The D'Urberville Centre, Wool**

Present: Andrew Wilson, Steve Smith, Chris Yarnold, Robin Thorn

1. Welcome.

2. Attendance and apologies.

Apologies received from Kim Major and Lee Searles

3. Minutes accuracy and actions.

The minutes were accepted as a true record.

4. Declaration of interest for items on this agenda.

None.

5. Review and approve the draft plan (Appendix A).

The draft plan was amended to remove a reference to employment from the vision statement. The plan was approved, and recommendation will be approved to the November 2023 full parish meeting.

6. Review the consultation plan (Appendix B) and allocate resources.

DECISION: Anonymous responses to the Reg 14 will not be permitted as contact details may be needed to follow up on feedback.

ACTION: Steve to consider how best to make the paper copies available in e.g., the library.

ACTION: Any comments on the flyer to Steve by Friday 27th October.

ACTION: Steve will produce a prep sheet for the drop-ins consisting of bullet points for each policy.

ACTION: Robin will arrange the Royal Mail distribution.

ACTION: Chris will arrange the drop-in sessions. Steve will liaise with Bovington Hive to see if they can host.

ACTION: Steve will update the plan and re-issue

7. Finance and funding update.

Funding is available to see the plan through to adoption.

8. AOB and items for next agenda.

None.

9. Date and time of next meeting.

The next meeting will be Tuesday November 28th via Zoom.