



1. INTRODUCTION

1.1 Wool Parish Council constituted a Neighbourhood Plan Steering Group (NPSG) and were granted Neighbourhood Plan Area Designation June 2019:

<https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning-policy/purbeck/neighbourhood-planning-purbeck/pdfs/in-progress/wool/approval-letter.pdf>

The NPSG Terms of Reference, survey data, policy objectives etc are linked to our website:

<https://www.woolparishnp.com>

1.2. At inception the NPSG were working towards developing policies in respect of the Purbeck Local Plan 2018-2034 developed by the former Purbeck District Council. This plan proposed about 470 homes +65 care home units Linked here:

<https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning-policy/purbeck/purbeck-local-plan.aspx>

1.3. The Wool Parish NPSG are not seeking to identify land for development as the Purbeck Plan has already done this but rather to:

- Develop a shared vision for Wool, Bovington and East Burton which is led by local people
- Increase the Parish Council's proportion of money generated by developments to improve our Parish
- Identify and protect important local green spaces
- Influence what new homes should be like

1.4. The Purbeck plan has not yet been signed off yet simultaneously the newly formed Dorset Council Local Plan consultation has put forward proposals for 1,000 houses in the parish. Wool Parish Council are against this number so the NPSG is retaining its focus on the our original Terms of Reference.

1.5. All postcodes in the parish of Wool, Bovington and East Burton were consulted via survey leaflets on what they would like to see and what they wouldn't like to see. We received 201 replies (around 2,200 individual comments) which are categorised here:

<https://www.woolparishnp.com/copy-of-questionnaire-1>

1.6. Baseline data is being gathered and a draft document is attached at **appendix A**

1.7. A 'walkabout' street survey using a template from *Locality* (**appendix B**) will be conducted during July (Covid-19 regulations permitting). This will elicit more local subjective data from residents which will be analysed and categorised as per our leaflet survey.

1.8. We are seeking to appoint a consultant to:

- write clear and unambiguous neighbourhood plan policies reflecting our community's priorities from our surveys and feedback so far
- ensure there are no conflicts with national and local policy;
- ensure policies are appropriately justified with a clear rationale;
- where there are policies that might be appropriate, but which would require further evidence and justification, define what that further evidence and justification is needed;
- quality assure that the engagement appears proportionate to the scale and complexity of the policies in our emerging plan;

2. VISION AIMS & OBJECTIVES

2.1. The guidance and policies must be, relevant and realistic and directly related to our area and support our vision and objectives and be in general conformity with the Local Plan (which we take to be the Purbeck Local Plan the it is made).

2.2. Our vision is: *To sustain a thriving, friendly, safe and desirable parish community.*

2.3. Objectives:

- To ensure the building of attractive, good quality new housing that minimises the potential for crime, with excellent interconnectivity and integration with the existing built environment, to maintain a strong sense of community
- To provide a range of affordable and market properties in line with local housing needs
- To ensure that new housing provides greenery, recreation and open space.
- To ensure that development is sympathetic to local landscapes, the adjoining Area of Outstanding Natural Beauty and our historic environment.
- To protect and enhance the environment and local wildlife habitats.
- To support and sustain community facilities and services, including social, sporting and leisure facilities and medical services to ensure we sustain a thriving, friendly community.
- To support a range of employment opportunities in the parish to ensure the parish thrives.

2.4. Overarching outcomes that the neighbourhood plan will offer the community:

COMMUNITY: Minimise crime and antisocial behaviour

HOUSING: Affordable for local people, environmentally friendly buildings, sympathetically designed, capable of adoption by local authority, not too densely built.

ENVIRONMENT: Value and encourage bio diversity, minimise light / noise/ traffic pollution, ensure adequate flooding measures, green spaces between developments, trees and shrubbery, protect green spaces and hedges, consider AONB and surrounding landscape / topography

FACILITIES: Preserve playgrounds, parks and sports facilities.

TRANSPORT & MOVING ABOUT: Join up parts of the parish with footpaths, ensure adequate parking, relevant traffic restrictions and safety measures; lack of transport in Bovington

3. SCOPE OF WORK, MILESTONES & REPORTING

3.1. Review Wool NPSG website and survey data as part of your preparation to apply for the work.

3.2. September 2020 meet members of Wool NPSG for a background briefing and review the draft neighbourhood plan documentation as its stands.

3.4. September / October 2020 write relevant proposed policies for Wool NPSG ensuring they are drafted with reference to the Purbeck Local Plan, relevant 'made' Neighbourhood Plans in Dorset and relevant policies from 'made' Neighbourhood Plans elsewhere and that they comply with the National Planning Policy Framework (NPPF) and all relevant planning legislation and guidance. Documentation in MS Word will suffice as the NPSG will deal with style, design and formatting of the overall neighbourhood plan.

3.5. October 2020 brief the NPSG on the proposed policies and how they relate to the above.

3.6. November 2020 make final adjustments to the policy wording once the NPSG have received feedback from the Dorset Council senior planning officer lead aligned to the NPSG. Once those final adjustments this will constitute 'sign off' and is intended to be by December 2020.

3.7. The Chair or Vice Chair of the NPSG will be available for liaison throughout all phases.

4. ASSESSMENT PROCESS

4.1. Appointment will be on written submissions (of no more than **6 pages of A4**).

4.2. A written application in **.pdf** format should be **emailed** to Wool Parish Clerk Steve Smith woolparishcouncil@gmail.com by the closing date of **August 6th 2020**

4.3. Your submission will be assessed on the evidence you provide of each of the below bullet points *and a statement that you have capacity meet our time schedule and will commit to our deadline:*

- Relevant qualifications (please state) and knowledge of planning legislation and national guidance.
- Knowledge of local policy on planning, community infrastructure levy and Section 106 etc
- Track record of neighbourhood plan policy development. (Please include the specific neighbourhood plan area(s) and contact details for us to seek references.)
- Value for money (please include your daily rate)

5. STAKEHOLDER INVOLVEMENT

5.1. The Chair or Vice Chair of the NPSG will remain available to take with any queries for the duration of the commission. A monthly progress report of no more than two pages will be provided to the Chair or Vice Chair of the Neighbourhood Plan Steering Group.

5.2. The Chair is already providing a monthly update to Wool Parish Council and will include the consultant's monthly progress report with it so this will be a matter of public record.

6. BUDGET

6.1. A maximum budget of £7,500 is available inclusive of all the consultant's expenses and VAT.

7. PROGRAMME & TIMETABLE

7.1. The timetable and milestones are set out in section 3.

8. MANAGEMENT ARRANGEMENTS & CONFLICTS OF INTEREST

8.1. Your proposals will be submitted to Wool Parish Clerk by **6th August**.

8.2. You must highlight if there are any conflicts of interest especially including but not limited to any reference to local landowners and developers.

8.3. The Chair of the NPSG, vice chair and two other members of the NPSG will review the applications by 20th August.

8.3. The Chair of the NPSG will, via Wool Parish Clerk, notify the successful applicant and arrange a mutually convenient date in early September for the NPSG to brief them.

8.4. The ongoing management arrangements thereafter are set out above.

