



## Steering Group Minutes

**Wool, Bovington and East Burton Neighbourhood Plan Steering Group**  
**23<sup>rd</sup> September 2020, via video conferencing, 7pm**

**Present:** Martin Hiles, Chris Yarnold, Steve Smith, Rod Web, Robin Thorn

**Apologies:** Malcolm Munro, Laura Miller, Frances Summers, Peter Wharf, David Way

1. Attendance and apologies:

2. Minutes accuracy and actions:

**DECISION:** The minutes of the previous meeting were accepted as a true record

All actions from previous meetings completed or are covered by the current agenda except:

**Feb2020A1:** Steve will create a subfolder in the NP email account so that statutory consultees' responses can be stored

3. COVID-19 implications

4. Feedback flyer update

**POST MEETING UPDATE:** The flyers are with Royal Mail and Should be delivered during the first week of November 2020

5. Update on Policy creation

**ACTION:** All to send any documents they have created to Steve who will create a 'members only' repository on the website

6. Website, the next steps

**DECISION:** The website will be totally revamped 2 weeks after the flyers delivered. It will be a designed to report progress in each area

**ACTION:** Steve to redesign website

7. The recent flooding

**ACTION:** Martin, Frances and Malcom will be meeting a drainage engineer and a planning officer to walk around the site of the recent flooding

# WOOL PARISH

neighbourhood plan

**ACTION:** All to find any information regarding earlier floods, especially photos

8. Receive Chris' document on local green spaces

9. Prepare Parish Council update:

**DECISION:** Chris to prepare update and Martin to attend council meeting

10. AOB and items for the next agenda

11. Date, time and location of next meeting

The next Steering Group meeting is 7pm on Wednesday 28<sup>th</sup> October, via video conference