



Steering Group Minutes

**Wool, Bovington and East Burton Neighbourhood Plan Steering Group
22th May 2019, The D'Urberville Centre, Wool, 7pm**

Present: Martin Hiles, Chris Yarnold, Steve Smith, David Way, Malcolm Munro

Apologies: Peter Wharf, Laura Miller, Rod Webb, Frances Summers

1. Attendance and apologies:

2. Minutes accuracy and actions:

DECISION: The minutes of the previous meeting were accepted as a true record

All actions from previous meetings completed except:

Oct18.A.1 Steering Group to organise a walk around Bovington
Martin and Steve walked around the Cologne Road area in January but this action still needs to be done

Nov18.A.1 Steering Group to establish contact with Natural England, Historic England and the Environment Agency at the earliest opportunity

Feb19.A.1 Frances to share Savill's Ecological Delivery Report share with a member of the public who had expressed an interest in helping with environmental issues. This is not yet ready

Mar19A.1 Steve to organise a meeting between the NP Steering Group and the developers. The agenda will be an update from both groups

3. CIL and Parish Council update

Steve updated the meeting on the recent Parish Council meeting.

ACTION: Steve will add the following items to the next Parish Council agenda (3rd June)

1. It has been confirmed that any spend before grant funding is secured cannot be retrospectively claimed.
2. The cost of the flyer will be presented and the Parish Council must decide whether they want to wait for the grant funding or fund it themselves. The Steering Group recommend waiting for the funding

WOOL PARISH

neighbourhood plan

3. The Steering Group are meeting with the land agents on 7th June. Do the Parish Council want the Steering Group to try to influence the Section 106 agreement for the 470 houses? If so, what do they want included in the Section 106 agreement?

ACTION: Martin to inform Steering Group of place and time of the 7th June meeting

ACTION: Steve will create a post on Facebook asking for feedback on the experience of Purbeck Gate

4. Communications strategy update:

Steve presented the latest version of the flyer (Appendix A). The content is finished pending feedback from members of the Steering Group. The next step is to finalise the design. Once the design has been finalised then the costs of printing and mailing can be established

ACTION: Steering Group members to provide Steve with feedback by 27th May then Clare Smith to finalise design and establish production costs

5. Grant Application

ACTION: Chris will lead a grant application session at The D'Urberville on 3pm on Tuesday 28th May. All Steering Group members welcome to attend.

ACTION: Steve will put live a very basic version of the website

ACTION: Steve to send Chris his new Parish Council email

6. AOB

7. Agree actions

8. Date, time and location of next meeting

The next meeting is 7pm on Wednesday 26nd June, 2019 at The D'Urberville Centre, Wool